



**KB**  
Language  
Immersion Experiences

#ItsNotJustAboutTheLanguage

## KBLanguage HomeStay terms, conditions and recommendations

Please read our terms and recommendations before signing and returning it to KBLanguage

- ♣ It is important to encourage the student to feel at home and to treat him/her as a part of the family rather than a paying guest.
- ♣ It is important to encourage the student to speak English as much as possible in your home.
- ♣ Respect the student's different cultural background and to be sensitive to the needs of the student.
- ♣ You will be provided with the estimated arrival time of the student at the airport and you'll be informed in case there will be a Meeting point. and the specified time.
- ♣ In case you will be required to drop your student(s) off on their day of departure, you will be notified in advance of the time and location. If you will not be able to drop off your student you should notify to KBLanguage coordinator asap.
- ♣ If your student has to take the bus, would be a good idea to accompany him/her the first day to the pick up point.
- ♣ It is important to involve the students in a family activity on the host family day, either going for a walk on the beach, a BBQ, game of football, board or computer games with the family. If you wish to bring the student to another activity or location this is perfectly acceptable but, under no circumstances, may the students be charged for any activities they do with their host family.
- ♣ On their first day it is helpful to provide general information about the family, the meal times, for instance laundry, bathroom schedules in the morning, kitchen use, etc. Please explain any rules in a positive manner in order not to make the student feel anxious.
- ♣ In case you host under 18 students an adult member of the family must be present in the home at all times when a young student (under the age of 18) is present – normally between 5:30 pm and 08:30 am. If you become aware that a student is misbehaving, returning home late, or being impolite to family members and/or other people, you should inform us immediately and we will resolve the matter as quickly as possible.
- ♣ Give the student reasonable and regular access to bathroom and laundry facilities.
- ♣ Provide a clean and comfortable student room. We encourage our students to be considerate with the host family, and to keep his/her room clean and tidy, and to not leave his/her things lying around.
- ♣ Provide the student with a balanced and appropriate diet. Cereals or toast, fruit juice, milk, etc. for breakfast; Sandwiches or rolls, ham, cheese, salami, or salad with ham, yogurt, fruit and a drink, etc...and typical Irish food for the evening meal.
- ♣ Show due concern for the welfare, safety and security of the student during his/her stay
- ♣ In the eventuality that a student is taken ill, you should advise the KBLanguage coordinator that he/she needs to be escorted to a doctor or hospital. We must be kept

informed at all times. It is our responsibility to accompany the student to either a doctor or hospital and to ensure any payments required for treatment are met. You will be informed at the time of booking if your student has any pre-existing medical conditions.

- ♣ Host families should never administer un-prescribed medication to students. If your student is very sick then please call the KBLanguage leader immediately for advice on how to handle the situation.
- ♣ Please ensure that you have the correct household insurance to cover accidental damage by visitors to your home. KBLanguage cannot be held accountable for any loss or damage caused by the student.
- ♣ You need to liaise with KBLanguage coordinators if you have any problems with keeping to our terms and recommendations, as we may be able to make other arrangements for you or ask another family to help on that occasion. We will be endeavor to resolve any problems that you and your student may encounter during his/her stay. However, this will not be possible if it is reported to us after their departure.
- ♣ Please also inform KBLanguage coordinators of any changes to your circumstances as soon as possible, if it's moving home, or changing contact numbers, email address, etc.
- ♣ If you need to cancel a booking, please inform KBLanguage as soon as possible
- ♣ If a student cancels the accommodation we have booked with you, we will notify you as soon as possible and place you on top priority for a replacement. KBLanguage cannot be held responsible for any change in the dates of arrival or departure of your student(s) for any reason, or if the student does not arrive at all.
- ♣ The rate will be informed with the Student profile.
- ♣ The payments will be scheduled per weeks or month basis on the programme. You will be informed with the Student profile.
- ♣ Feedback will be collected through a questionnaire after the first three days of the student's stay, and again at the end of their stay. We will send one questionnaire to the student, and one to the host family, to ensure we have a collective view of how the experience is going for everyone involved. We strongly recommend and request that you complete and return this questionnaire as your input is very valuable to us.
- ♣ All the data provided will be incorporated into a file owned by KBLanguage and treated in line with GDPR.